

## Brand New Volunteer Info and Dog Walking Training Steps!

Welcome, Brand New Volunteer!!

We are so glad to have you join our team. Please view the documents on this webpage for more information about how to get started. Don't hesitate to reach out with any questions!

### Here are some basic rules/reminders:

- **ALWAYS clock in** and out using the QR code in the breakroom and your volunteer PIN  
This PIN would have been emailed to you right after you completed your shelter tour. If you cannot find your PIN, email Audrey at [volunteer@carehumane.org](mailto:volunteer@carehumane.org) and sign in using the volunteer binder.
- **ALWAYS be in the dress code**. Meaning wearing your volunteer tshirt and closed toed shoes. If you do not yet have a tshirt, put on a blue vest.
- "Shifts" given here and in volgistics mean when that task is AVAILABLE. If you sign up for an 8-10a morning cleaning shift, that does not mean you have to be there the entire 8-10a shift. Just sometime between those times.

**Follow our IG: [care.volunteers](#)** for an inside scoop on volunteer opportunities and experiences!

Email Audrey if you're interested in special tasks such as transports and helping clean cat kennels at Petsmart in Tigertown or Pet Supplies Plus!

To become an **approved dog walker**, here are the steps!

1. Complete the Dog Walking Orientation
  - a. Usually Sundays, Wednesdays, and Fridays.
  - b. You can sign up for this in volgistics
2. Complete 3 hours of Dog Walking Shadowing
  - a. This is available 3:30-5p every day except 1-3p on Mondays
  - b. You can sign up for this in volgistics

Once you're an approved dog walker, you can participate in Doggy Dates and come walk dogs around the shelter whenever you want!